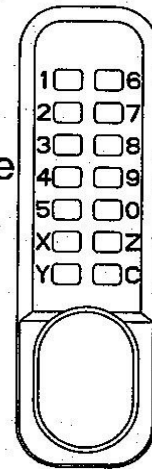


## Modify password:

### 1 Remove the door lock box

Loosen the two fixing screws, and then remove the door lock box

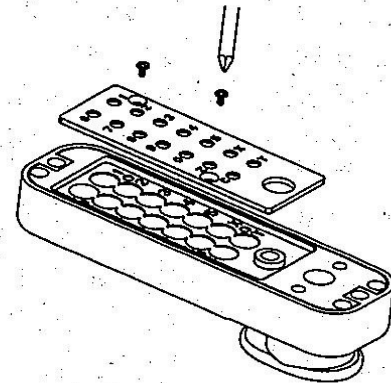
### 2 Press button C



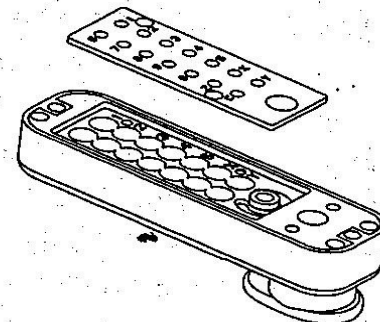
### 3 Remove the rear panel

Turn over the door lock box, loosen the screws and then remove the rear panel.

Carefully remove the panel, preventing the spring falling down, make the side without spring downwards and then put it onto desk.



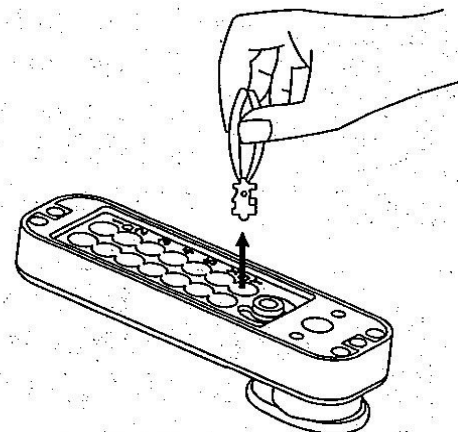
### 4 Expose the top of the connection pin, one is light color (corresponding connection pin of button C), and others are red or blue.



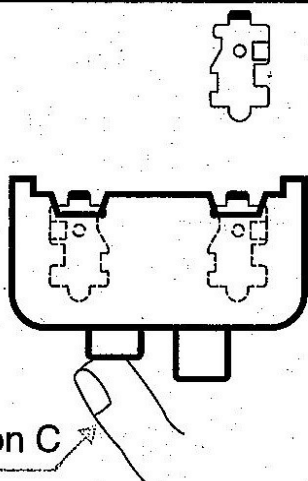
### 5 Cancel all password settings

Remove all red and blue connection pins with small forceps.

Caution: Do not remove the light colored connection pin of button C.



## Modify password:



### Important Cautions:

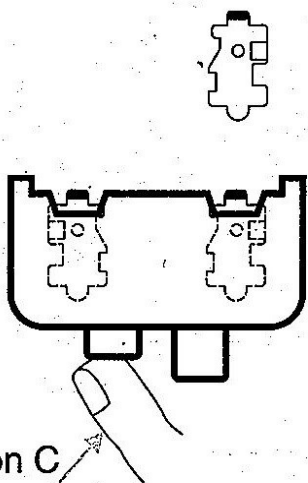
Please hold button C when removing or assembling connection pin.

The password lock may possibly be seriously damaged if above instruction is neglected.

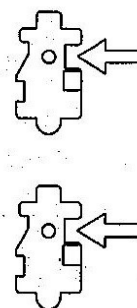
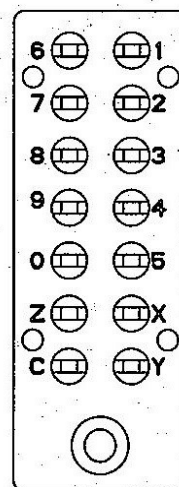
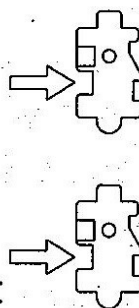
## 6 Set new password

After selecting the numbers or letters for the password, connect the red connection pin with the corresponding holes of the password.

Pay attention to the direction of connection pin.

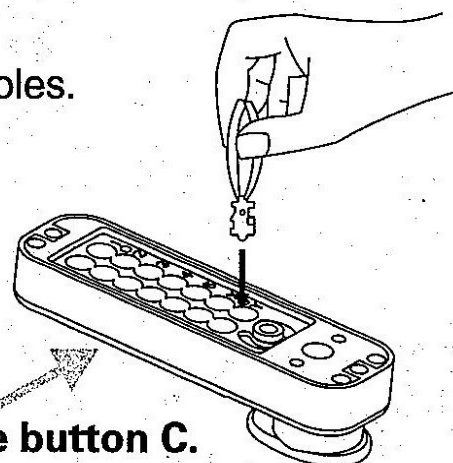


The rectangle and hollow part shall aim at the external part of the door lock, otherwise, the connection pin can't be completely inserted into the hole.



Insert all blue connection pins into the rest holes.

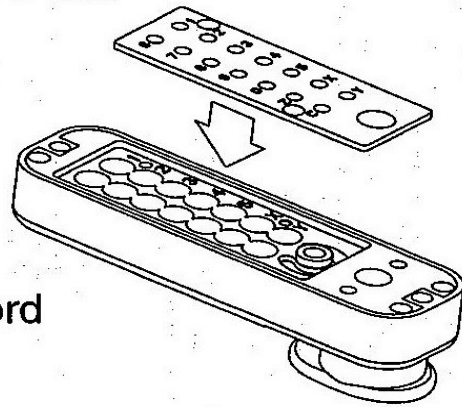
**Tip:**  
Do not release button C.



## Modify password:

### 7 Assemble the door lock and check if the door lock works normally

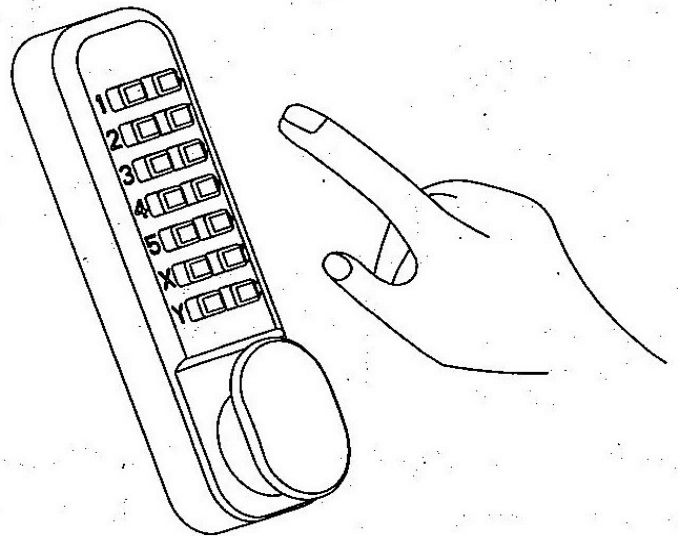
Check all springs, then install the rear panel and tighten the screws.



### 8 Hold button C before install the lock in the door, and then check if the password works normally.

Confirm the work direction of the door (Please refer to "Installation Instructions" )

And check if the door handle works normally.



### 9 Install the lock in the door

Install the lock in the door with two bolts, assure the lock shaft keep at correct direction (Please refer to "Installation Instructions" )

**Before close the door,**

Hold button C and check if the password works normally, then check if the door handle and lock works normally.

